

USAC
UNIVERSAL SERVICE
ADMINISTRATIVE CO

1201 Pennsylvania Avenue, NW
Suite 300
Washington, DC 20004

EX PARTE OR LATE FILED

RECEIVED

DEC 16 1998

FEDERAL COMMUNICATIONS COMMISSION
OFFICE OF THE SECRETARY

Robert Haga
Attorney

Voice: (202) 661-4695
Fax: (202) 661-4784

E-mail: rhaga@universalservice.org

December 16, 1998

Ms. Magalie Roman Salas
Secretary
Federal Communications Commission
445 12th Street, S.W.
12th Street Lobby
TW-A325
Washington, D.C. 20554

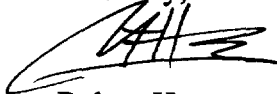
In re: Notice of Ex Parte Presentation in Changes to the
Board of Directors of the National Exchange /
Carrier Association, **CC Docket No. 97-21**, and
Federal-State Joint Board on Universal Service,
CC Docket No. 96-45

Dear Ms. Salas:

Yesterday Ms. Lisa Rosenblum, Chair—USAC Board of Directors, sent the attached letter to Chairman Kennard informing him of the nomination of Ms. Cheryl L. Parrino to serve as USAC's CEO, pursuant to the Commission's directive in its Order in the above dockets released on November 20, 1998.

In accordance with Commission rules I am submitting two copies of this notice to the Office of the Secretary in each docket. Please acknowledge receipt hereof by affixing a notation on a duplicate copy of this letter furnished herewith for such purposes and remitting same to the bearer.

Sincerely,



Robert Haga

No. of Copies rec'd
List ABCDE

046



UNIVERSAL SERVICE
ADMINISTRATIVE CO.

1201 Pennsylvania Avenue, N.W., Suite 300
Washington, D.C. 20004
Voice: 202-661-4739 Fax: 202-661-4784

RECEIVED

DEC 16 1998

FEDERAL COMMUNICATIONS COMMISSION
OFFICE OF THE SECRETARY

Lisa Rosenblum
Chair – USAC Board of Directors

December 15, 1998

The Honorable William Kennard
Federal Communications Commission
1919 M Street, N.W.
Washington, D.C. 20554

RE: FCC Approval of USAC CEO

Dear Chairman Kennard:

I would like to take this opportunity to thank you for adopting the Universal Service Administrative Company's (USAC) proposed reorganization plan with only minor modifications. I look forward to working with you and the other Commissioners as USAC administers the Commission's Universal Service Programs. The Board is committed to completing the merger on a timely basis and is committed to realizing the goals of the reorganization.

The Universal Service Administrative Company Board of Directors, on a motion duly made and seconded at its March 13, 1998, Board meeting, unanimously resolved to offer the position of CEO to Ms. Cheryl L. Parrino. Ms. Parrino accepted the offer and became the USAC CEO on June 1, 1998. At that time, the Board was not required to seek your approval for its selection of its CEO; however, under the FCC's order approving the reorganization of USAC¹, your approval of USAC's CEO is required.

At the December 15, 1998, USAC Board of Directors meeting, the Board directed me to request your approval of our selection of Ms. Cheryl L. Parrino as the CEO of USAC. We would appreciate a

¹ Changes to the Board of Directors of the National Exchange Carrier Association, Inc. and Federal-State Joint Board on Universal Service, Report and Order and Second Order on Reconsideration, CC Docket Nos. 97-21 and 96-45, FCC 97-253, 12 FCC Rod 18400 (1997); Changes to the Board of Directors of the National Exchange Carrier Association, Inc. and Federal-State Joint Board on Universal Service, Third Report and Order and Fourth Order on Reconsideration and Eighth Order on Reconsideration, CC Docket Nos. 97-21 and 96-45, FCC 98-306, released on November 20, 1998 (collectively, "FCC Orders").

The Honorable William Kennard

Page 2

December 15, 1998

response by January 14, 1998, so that the Board can take whatever further action is necessary at its next regularly scheduled Board meeting on January 26, 1998.

Sincerely,

A handwritten signature in black ink, reading "Lisa Rosenblum". The signature is written in a cursive, flowing style.

Lisa Rosenblum

Chairman – USAC Board of Directors

LR:cah:\letters\Kennard Approve USAC CEO 1298

cc: Ms. Kathryn Brown

Official Biography

Cheryl L. Parrino

**Universal Service Administrative Company
583 D'Onofrio Drive, Suite 201
Madison, WI 53719-2055
(608) 827-7184
Fax (608) 827-8893**

Education

B.B.A. – University of Wisconsin-Madison, 1976. Major: Accounting.

Professional Positions

Chief Executive Officer - Universal Service Administrative Company, 6/98 – Present

USAC is an independent, non-profit subsidiary created by the Federal Communication Commission in 1997 to administer, temporarily, the universal service support mechanisms for high cost areas and low-income consumers, and the billing, collection, and disbursement functions for the universal service programs for schools, libraries, and rural health care providers.

As CEO, I have responsibility for overall management and financing. As the first CEO of this company, I am responsible for setting up the corporation.

Chairman – Wisconsin Public Service Commission, 1/92 – 5/98

Commissioner – Wisconsin Public Service Commission, 2/91 – 5/98

Commissioner – Wisconsin Public Service Commission, 2/89 – 6/89

Appointed Chairman by the Governor and confirmed unanimously in 1989, 1991, and 1997. As a commissioner, I was responsible for ensuring that all citizens of the state were provided with reliable and safe utility service at reasonable rates. As the chairman, I had the responsibility for all administrative matters including personnel and budget.

Executive Assistant to Chairman Charles H. Thompson – Wisconsin Public Service Commission, 5/87 – 2/89 and 7/89 – 2/91

Executive Assistant to Chairperson Mary Lou Munts – Wisconsin Public Service Commission, 5/86 – 5/87

As Executive Assistant, I was responsible for managing the agency on behalf of the Chairman and for providing technical assistance on policy issues. In 1990, I developed a major reorganization plan for the agency and developed a strategic planning process. The reorganization was completed and a strategic plan was developed. Strategic and organizational planning continue to date.

Director – Bureau of Utility Audits – Wisconsin Public Service Commission, 9/82 – 5/86

As Bureau Director, I was responsible for supervising three energy audit teams, a special fuel audit team, and a holding company audit team.

Auditor 5 – Wisconsin Public Service Commission, 6/82 – 9/82

Auditor 4 – Wisconsin Public Service Commission, 11/81 – 6/82

As an Auditor 4 and 5, I was the lead auditor in charge of the audits of all 100 telephone utilities in Wisconsin along with their affiliated interests.

Current Activities

Member of New Mexico State University, Institute of Public Utilities, Board of Directors

Member of TEMPO

Member of the University of Wisconsin-Madison, School of Business, Dean's Advisory Board

Past Activities

President of the National Association of Regulatory Utility Commissioners (NARUC)

Member of SAFO, the top management committee of NARUC

Member of NARUC's Executive Committee

Member of NARUC's Committee on Communications

Member of NARUC's Committee on Communications Ad Hoc Legislative Team

President of the Great Lakes Conference of Public Utilities Commissioners

Member of Bellcore Advisory Council

Member of the Federal/State Joint Board on Separations

Chairman of the Board of Directors and member of the Wisconsin Public Utility Institute (WPUI)

Chair of the Ameritech Regional Regulatory Committee (ARRC)

Member of the Governor's Task Force on Clean Air

Member of the Governor's Alternate Fuels Task Force

Member of the Governor's Blue Ribbon Telecommunications Task Force

Short Biography

Cheryl L. Parrino

**Universal Service Administrative Company
583 D'Onofrio Drive, Suite 201
Madison, WI 53719-2055
(608) 827-7184
Fax (608) 827-8893**

Cheryl Parrino is the Chief Executive Officer of the Universal Service Administrative Company (USAC). The Universal Service Administrative Company (USAC), created in 1997, is a wholly owned, not-for-profit subsidiary of the National Exchange Carrier Association, Inc., (NECA) located in Whippany, New Jersey. USAC was appointed by the Federal Communications Commission (FCC) to administer the Federal Universal Service High Cost and Low Income programs, and to perform the billing, collection, and disbursement for all USF programs including Schools & Libraries and Rural Health Care support programs.

Ms. Parrino is the former Chairman of the Public Service Commission of Wisconsin (PSC). During her tenure as a commissioner at the PSC, Ms. Parrino served as the President of the National Association of Regulatory Utility Commissioners (NARUC) and served as a member of NARUC's Executive Committee and Communications Committee. Prior to becoming a commissioner and the subsequent chairman of the PSC, Ms. Parrino held various other positions in the agency.

Ms. Parrino is currently a member of the New Mexico State University Institute of Public Utilities and of the University of Wisconsin Business School's Dean's Advisory Board. Previously, Ms. Parrino has been a member of the Bellcore Advisory Board and the Federal State Joint Board on Separations. She is also the past Chairman of the Board of Directors of the Wisconsin Public Utility Institute, the past Chairman of the Ameritech Regional Regulatory Commissioners, and the last President of the Great Lakes Conference of Public Utilities Commissioners. In 1976, Ms. Parrino received a Bachelor of Business Administration degree with a major in accounting from the University of Wisconsin.

12/16/98